



# Satisfactory Academic Progress

Various federal and state regulations governing student financial aid require that an institution develop standards to measure academic progress toward a degree. A student's satisfactory progress toward a determined educational goal (related to credit hours completed and grade point average earned) is the basis for continued receipt of financial aid funds. Students who are enrolled and making continuous progress in a program leading to a degree are eligible for financial aid. Students receiving assistance from any of the following aid programs must meet the standards of Satisfactory Academic Progress (SAP).

1. Federal Pell Grants
2. Federal Direct Education Loans Program, including:
  - a. Subsidized Loans
  - b. Unsubsidized Loans
  - c. Parents' Loans for Undergraduate Students (PLUS)

Students may be allowed to receive financial aid for an academic year; however, final SAP is evaluated at the end of each semester of enrollment (payment period). If the student fails to maintain SAP at the end of a semester, he/she may be given the option to remediate the failing course(s) during the winter or summer months before the beginning of the next semester. The remediation work will be reviewed by the faculty, and a decision will be made on the continued attendance of the student at Webb. If the student can continue at Webb Institute, the student will be notified that they are under a financial aid warning status for the following semester. During the financial aid warning status, the student will be granted financial aid for that semester. This status is granted automatically to the student; no appeal is considered nor required.

If a student fails to maintain SAP at the end of a semester or if the remediation work is unsatisfactory, the student will be dismissed from Webb Institute.

The components of the SAP are as follows:

1. GPA Requirements
2. Pace Requirement
3. Minimum Cumulative Unit Requirement
4. Maximum Timeframe Requirement

## Qualitative Measure

- Undergraduate students must maintain a cumulative 1.70 grade point average (70%)

## Quantitative Measure

- Students must complete on the average of 18 credits per semester for four years (eight semesters).

## Pace Requirement

- All students must complete with a passing grade of at least 70% (1.70) of all courses attempted each year.

Minimum Pace: Webb Institute has a lock-step program and all hours attempted must be completed and earned to move onto the next classification

Classification at Beginning of AY	Total Hours Attempted	Minimum Hours that Must be Earned
Freshman	36 credit hours	36 credit hours
Sophomore	37 credit hours	37 credit hours
Junior	37.5 credit hours	37.5 credit hours
Senior	35.5 credit hours	35.5 credit hours

### Maximum Time Requirement

- Federal regulations require a maximum time frame for completion of a degree. A student will not be eligible for Title IV federal aid if the degree is not completed within 150% of the normal credit hours required to complete a degree. A student who fails to complete his or her program within the maximum timeframe is ineligible to receive federal financial assistance, even if the student did not receive federal financial aid each term of enrollment.

### Attendance Requirements

- The number of unexcused absences allowed during each semester is the equivalent of 1.5 weeks of class per semester. The general operating guideline is 1.5 hours per semester for each hour spent in class or lab, per week. Fractional hours will be rounded down by the Professor. The distribution of unexcused absences between class time and lab time is at the discretion of the professor teaching the course.
- If a student, in the opinion of the faculty, is taking excessive unexcused absences in one or more courses, he or she will be subject to academic dismissal upon a two-thirds vote of the faculty.

### Other Considerations Relevant to Academic Courses

- Webb Institute does not accept any transfer credits
- Webb Institute only offers one Bachelor of Science degree in Naval Architecture and Marine Engineering
- There are only two terms (fall and spring) at Webb Institute
- There is no “incomplete” status at Webb Institute
- Repeated courses are only permitted if a student reapplies for admission to Webb Institute and is accepted. The student will repeat the entire semester. Only the grades showing for that re-admission semester will be reflected on the transcript.
- Students receive a “W” for withdrawal on their transcript. If a student withdraws from Webb Institute, they can re-apply for admission. If they are accepted, the semester will be repeated, and this will be reflected in the maximum time frame.
- Webb Institute does not offer noncredit remedial courses.